



# Tyngsborough Board of Health

Town Hall  
25 Bryants Lane  
Tyngsborough, MA 01879  
Office: (978) 649-2300 Ext 118  
FAX: (978) 649-2301

Fred Wendt, Chairman

Bernadette Harper  
Christopher Mellen

Sheila Perrault, Vice-Chairman  
Patricia Quinn

## Board of Health Meeting Minutes June 13, 2011

**Members Present:** Christopher Mellen (CM), Patricia Quinn (PQ), Sheila Perrault (SP)

**Also Present:** Kerri C. Oun (KO) – Health Agent, Karen Steeves (KS) - Administrative Assistant, Matt Waterman (MW) – Landtech Consultant

### 6:20 Meeting Opened:

CM: made motion to open meeting

PQ: 2<sup>nd</sup> the motion

Vote: Yes – 3                      Opposed – 0

### 6:22 Meeting Minutes Approval:

Meeting Minutes from May 9, 2011 were deferred to next meeting. Not enough members were present to vote on minutes. SP was absent from last meeting and cannot vote to approve meeting minutes.

### 6:25 5 Mt. Paul Road

Jeff Hannaford, representative of 5 Mt. Paul Road, was present to request variance for a reduction of 20-foot setback from cellar wall to soil absorption system from 20 feet to 10 feet due to the proximity of the private wells in the area. MW did not have any concern with the request.

CM: made motion to grant variance with the conditions set forth by MW's letter dated June 13, 2011.

PQ: 2<sup>nd</sup> the motion

Vote: Yes – 3                      Opposed – 0

### 6:45 Sullivan's Farm

About a week ago, the Board of Health received a complaint of sewer on the parking lot of Sullivan's Farm. Health Agent went to investigate complaint on Monday, June 6<sup>th</sup> and noticed sewage on the ground. She spoke to owner and owner claimed the toilet was running. About a year ago, the Board of Health received a similar complaint. MW and KO investigated complaint. Owner during that time claimed it was running water from the dipping well. The Board of Health sent a letter requesting the owner provide a management plan to conserve water. Owner submitted maintenance plan. Now the issue re-occurred. Matt suggested that the Board invite owner or a representative to a meeting and discuss situation. CM concurred. MW will send out letter for owner to come in for the

August meeting but CM thinks that the issue is too urgent to wait until August. Karen will send a letter out to see if all Board members can meet in July.

#### 7:15 **Wicasse Park**

Storage room of the food stand was converted to a bathroom. Builder, Ron Corcoran and engineer, Jeff Hannaford had come in two months ago before the Board and had an agreement with the Board and Matt that the system will be inspected before bathrooms can be built. A building permit was issued (without sign off by the Board of Health). Now the bathroom is already built. KS has sent letter to Building Department to stop occupancy sign off until the Board comes to a decision. SP recommends sending letter to owner/ builder that MW inspects the D-box and septic tank before a sign off on the occupancy permit and all members concurred.

#### 7:30 **Fees**

KS made a recommendation for fee schedule change for septic system. KS recommended BOH eliminate category for replacement system. Right now, fee for new system is \$400 and replacement system is \$200. KS explained that a replacement system is like a new system and sometimes is more work than a brand new system. Also, she recommended charging a single component permit because the tank/ d-box needed to be inspected by MW and it cost the Town money every time he goes out to inspect.

CM: made motion to delete replacement system and make all system fees be \$400 and to add a category of single component permit to \$100.

PQ: 2<sup>nd</sup> the motion

Vote: Yes – 3                      Opposed – 0

KO made recommendation to increase fee for recreational camp from \$50 to \$100.

CM: made motion to increase fee from \$50 to \$100

PQ: 2<sup>nd</sup> the motion

Vote: Yes – 2                      Opposed – 1

KO made recommendation to permit spa, wading pool, and pool separately.

CM: motion to permit spa, wading pool, and swimming pool separately.

PQ: 2<sup>nd</sup> the motion

Vote: Yes – 3                      Opposed – 0

#### 7:45 **Assistant Administrator's notes:**

**Hazardous Waste:** Board of Health received documentation from Michael P. Gilleberto, Town Administrator, that an enforcement officer needs to be assigned for hazardous waste storage.

**Recycling Website** is almost done and the recycling committee is working on it.

**Hazardous Waste** - bills are split 50/50 with Dunstable except for the disposable fee which is being split by percentage. During hazardous waste day, resident dropped off ether and KS has been working with the environmental group to have it removed as soon as possible. Contract for Household Hazardous is up this year – KO is to meet with Town Administrator (TA) for new proposal of contract. CM asked KO to speak with TA as soon as possible so that there would be enough time to have hazardous waste day in May.

**Trash Toter** – KS asked if the Board want to put a time frame for reporting of lost trash toter because a resident reported that she did not have a trash toter when she moved in. She has been living there for a year. Board agreed to deal with this case by case.

**Wells** – KS has sent letters to well companies to submit up to date information. Young Well Co. is the only company so far that has not submitted all information.

**8:00 Stonehedge Inn Pool and Spa**

Board members and Peter White had done a site visit on May 9, 2011. Aquatime Pools had submitted a revised report to Board of Health. Board agreed with findings with Peter White.

PQ: motion to enforce majority of violations within 30 days and to enforce the depth markers and contrasting color on the ledges and steps of the spa and pool before the next renewal period.

CM: 2<sup>nd</sup> the motion

Vote: yes – 3 no- 0

**8:15 Budget**

\$40,000 was transferred from the trash and recycling budget for this year (fiscal year 2010-2011).

**8:30 CM: Motion to adjourn**

PQ: 2<sup>nd</sup> the motion

Vote: yes – 3 no - 0